**Attendance Policy**

The institutional refund policy and federal aid refund policy (Return to Title IV) are found at on the college’s [Consumer Disclosure](https://www.sctech.edu/consumer-information-disclosures/) page. We encourage students to be aware of these policies and how they can affect if they should withdraw or otherwise cease attendance before a term *concludes-officially* or *unofficially.*

**Attendance**

Southern Crescent Technical College does not take attendance except for those programs where attendance is required by an outside entity. The following courses are required to take attendance:

• Culinary Arts

• Radiology Technology

• Registered Nurse (RN)

• Cosmetology

• Licensed Practical Nursing (LPN)

**Order Funds Returned**

 SCTC is required to return funds in the following order:

• Unsubsidized Loa ns

• Subsidized Loans

• Federal Pell

• Federal SEOG