



Political Activity Request Form – Southern Crescent Technical College

(refer to TCSG Procedure: 4.3.2p5. (III.L.5) Political Activities and Election Campaigns prior to completing this form)

SECTION I – TO BE COMPLETED BY EMPLOYEE

EMPLOYEE NAME: (Last name, First Name)	JOB TITLE:
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Complete if Seeking a Public (Elective) Office:

POSITION SOUGHT	ELECTION/APPOINTMENT DATE:	TERM OF OFFICE SOUGHT:	FULL TIME/PART TIME POSITION? ___ FT ___ PT	POSSIBLE CONFLICT WITH SCTC/TCSG POSITION? ___ YES ___ NO
DESCRIPTION OF DUTIES:				

Complete if Seeking a Position/Office with a Political Party or Political Organization:

NAME of ORGANIZATION, POLITICAL GROUP, COMMITTEE, ETC.	DESCRIPTION OF POSITION OR OFFICE AND DUTIES TO BE PERFORMED:
Are you requesting permission to be a delegate to a political convention? Yes ___ No ___	IF YES, DESCRIBE POTENTIAL DUTIES:
Will there be any possible conflict with your TCSG position? Yes ___ No ___	IF YES, DESCRIBE THE CONFLICT:

I understand that as an employee of the Technical College System of Georgia, I am not permitted to participate in any form of political activity that is contrary to federal or state laws, rules or regulations or, TCSG policy. Further, I acknowledge that I have read the TCSG policy on Political Activity and, to the best of my knowledge, the above stated information is accurate as it pertains to my political activity.

Employee's Signature

Date

SECTION II. FOR COMPLETION BY THE COMMISSIONER, TECHNICAL COLLEGE PRESIDENT, or his/her DESIGNEE:

Is the requesting employee's principal employment connected with an activity financed in whole or in part by loans or grants from the Federal Government, including military grants/loans? Yes ___ No ___

Would the employee's appointment or election create an actual conflict of interest or give the appearance of a conflict of interest regarding the duties and responsibilities of their current position? Yes ___ No ___

If Yes, the rationale is as follows: _____

Request is: **Approved** ___ **Denied** ___ If denied, reason(s) for denial: _____

Signature

Date