

## **Disbursement of Financial Aid for Books and Supplies Policy**

If you receive Federal Pell Grant funds disbursed to you and combined with your other Federal Aid they create an overpayment of your account, you may use these funds to purchase books and supplies. You may apply for a book voucher by going to the Office of Financial Aid with your student ID. Complete the paperwork in financial aid and if you are eligible for the voucher and it is approved, a credit will be established for you at the Muhlenberg College bookstore. For students with Federal Title IV credit balance, this can be done no sooner than 10 days before the start of classes and approximately 10 days after classes begin. Visit for the bookstore book buy schedule or visit <https://www.sctech.edu/currentstudents/bookstore/>. NOTE: Federal Pell Grants cannot be disbursed until all of your financial aid paperwork has been submitted.

If a student chooses to “opt out” of the bookstore credit, then the student needs to complete the “Request to Opt-Out of Bookstore Credit” form located at the Cashier’s window of the Business Office one week before the start of the semester. These authorizations will be in effect as long as they are active in Banner.

Please note the “opt out” option does NOT allow you to receive your financial aid Pell Grant refund early. The first set of refunds of any given semester are sent to students approximately 48 days after the semester begins.