



BOARD OF DIRECTORS MEETING
Griffin Campus/Webex
November 16, 2022
7:30 a.m.

MINUTES

Present:

David Campbell

Erin Cook

Kyle Fletcher (Webex)

Michael Powell

Keith Simmons (Webex)

Jeff Tarrant (Webex)

Stone Workman

Absent:

Keith Gettinger

Rebecca Hadley-Catter

John Rainwater

Chris Williams

Staff Members:

Dr. Irvin Clark

Stacy Acey

Steve Hendrix

Dr. Xenia Johns

Dr. Steve Pearce

Kimberly Register

Kim Santerre

Guest:

John Harkness

A. CALL TO ORDER

David Campbell called the meeting to order at 7:32 a.m. and welcomed everyone to the meeting.

B. APPROVAL OF AGENDA

Stone Workman made a motion to accept the agenda as presented, Michael Powell seconded, and the Board voted unanimously to accept the agenda.

C. APPROVAL OF MINUTES

Mr. Powell made a motion to approve the minutes of the October 12, 2022, meeting as presented in the Board materials, Mr. Workman seconded, and the motion was unanimously approved.

D. OLD BUSINESS

No old business.

E. NEW BUSINESS

Dr. Clark was granted a point of general privilege wherein he acknowledged Dr. Steve Pearce for over 20 years of service in technical education. Dr. Pearce thanked Dr. Clark for his kind comments and stated that he is thankful for the opportunity. Mr. Campbell expressed that it has been a pleasure to

work with Dr. Pearce over the last 4.5 years and thanked him for all he has done for the College. Dr. Clark introduced Kimberly Register as the new Vice President for Academic Affairs. She has been key to the exponential growth in Allied Health as well as maintaining standards for programmatic accreditation. Mr. Campbell thanked Ms. Register for all she has done and for what is to come.

1. Nominating Committee Update

Michael Powell discussed that the Board had been provided information regarding a new candidate, John Harkness, to represent Butts County at the previous meeting and at this time, the Nominating Committee would like to make a motion to approve Mr. Harkness nomination to serve on the Board. The motion was unanimously approved.

2. Program Update

Kimberly Register presented information to the Board regarding a proposed Geriatric Care Assistant Technical Certificate of Credit. This program is a standard program with the Technical College System of Georgia and has the support from the local community. Mr. Powell made a motion to approve the program as presented in the Board materials, Mr. Workman seconded, and the motion was unanimously approved.

3. Tender Tech Child and Adult Care Food Program Renewal

Stacy Acey presented information that the Tender Tech Child Development Center, a program of Southern Crescent Technical College, is a participant in the Child and Adult Care Food Program (CACFP). The Child and Adult Care Food Program (CACFP) is a United States Department of Agriculture (USDA) Child Nutrition Program designed to reimburse providers for nutritious meals served to children or adult day care environments. This program provides reimbursement to child care centers, adult day care centers, emergency shelters, family day care homes, and after-school programs that provide meals to children or adults in their care. CACFP regulations require the program be presented to the Board of Directors at the time of renewal. Mr. Workman made a motion to approve the program renewal as presented, Erin Cook seconded, and the motion was unanimously approved.

F. COLLEGE REPORTS

In the interest of time, divisional reports were provided to Board members in the materials disseminated prior to the meeting date. Only Administrative Services presented information to the Board during the meeting.

Administrative Services

Stacy Acey reported on the Administrative Services area as follows:

- Following is the Southern Crescent Technical College financial statement of funds available and expenditures compared to budget for the period of July 1, 2022 through October 31, 2022 (FY2023). A financial overview and brief explanation of this statement includes:
 - The final budget is \$32,175,988.00.
 - FY2023 Current Year Revenue is \$11,385,880.86. Revenue compared to budget is 35.39%.
 - Comparative data for FY2022 current year revenue is \$12,940,922.08 as reported on October 31, 2021. The variance between FY2023 and FY2022 current year revenue is an increase of \$1,555,041.22 in reported revenue for FY2022. There was \$1,215,813 more collected from tuition and fees and \$471,396 more from State programs.
 - Actual Expenditures total \$10,136,135.79 and is comprised of 85.1% in personnel expenses and 14.9% in operating expenses. Expenditures compared to budget is 31.5%.

- Comparative data for FY2022 actual expenses is \$8,968,619.13 as reported on October 31, 2021. The variance between FY2023 and FY2022 actual expenses is an increase of \$1,167,516.66 for FY2023. The increase in personnel was \$932,000 (~\$455,000 was from the \$5,000 raise) and operating was \$235,000.
 - This financial statement indicates the College's current year (CY) funds available for this report is \$1,232,240.07. Prior year reserves less prior year outstanding receivables total \$4,876,524.44. Current year and prior year total funds available for the period July 1, 2022 through October 31, 2022 is \$6,108,764.51.
 - Comparative data for FY2022 total funds available as reported on October 31, 2021 was \$6,083,242.00, a decrease of \$25,522.51 in FY2023 reported total funds available. This is mainly due to an increase in prior year carryover/reserves considering the College collected less revenue and incurred more expense this fiscal year.
- Southern Crescent Technical College is in a financial position to meet its outstanding obligations and is in good standing.

CARES Funding	Institutional*	Minority	Student
Grant Award to Date	\$15,819,937.00	\$1,510,433.00	\$11,614,016.00
Remaining Balances	\$5,848,192.15	\$0	\$1,513,367.34
Encumbrances	\$3,694,211.59	N/A	N/A
Grant Expiration Date	June 30, 2023	June 30, 2023	June 30, 2023
Last Day to Draw funds	October 30, 2023	October 30, 2023	October 30, 2023

*Balance of Institutional funds less encumbrances = \$2,153,980.56

- Ms. Acey stated that the College is working hard to expend the remaining funds by June 30, 2023 to allow time to draw down funds prior to the deadline. Mr. Rainwater inquired about the comfort level regarding the College's ability to expend the balance. Some concern was expressed due to supply chain issues and restrictions to allowable categories. The remaining funds will be used to cover student balances as well as any other qualified expenses. Mr. Campbell thanked Ms. Acey for her report.

G. PRESIDENT'S UPDATE

- Dr. Clark briefly discussed the program that will immediately follow this meeting and acknowledged the companies that will be present to sign apprenticeship agreements this morning. Dr. Clark welcomed the Board to attend to help celebrate this opportunity. Mr. Campbell thanked the Board for their support and commitment.

H. ADJOURN

Mr. Campbell thanked Dr. Clark for the timely updates. The next Board meeting will be held on December 15, 2022 at 10:00 a.m. There being no further business, the meeting was adjourned at 8:00 a.m. to allow Board members to attend the apprenticeship signing ceremony.