



BOARD OF DIRECTORS MEETING
WebEx
October 12, 2022
7:30 a.m.

MINUTES

Present:

David Campbell
Kyle Fletcher
Keith Gettinger

Rebecca Hadley-Catter
Michael Powell
John Rainwater

Jeff Tarrant
Chris Williams

Absent:

Erin Cook

Keith Simmons

Stone Workman

Staff Members:

Dr. Irvin Clark
Stacy Acey
Barbara Jo Cook

Dr. Chris Daniel
Steve Hendrix
Dr. Xenia Johns

Donna Lackey
Dr. Steve Pearce
Kim Santerre

A. CALL TO ORDER

David Campbell called the meeting to order at 7:32 a.m. and welcomed everyone to the meeting.

B. APPROVAL OF AGENDA

John Rainwater made a motion to accept the agenda as presented, Keith Gettinger seconded, and the Board voted unanimously to accept the agenda.

C. APPROVAL OF MINUTES

Chris Williams made a motion to approve the minutes of the July 27, 2022, meeting as presented in the Board materials, Michael Powell seconded, and the motion was unanimously approved.

D. OLD BUSINESS

No old business.

E. NEW BUSINESS

Michael Powell provided an update from the Nominating Committee. Mr. Powell and Roger McDaniel held an initial meeting with John Harkness, Vice President at Central Georgia EMC, to determine interest and fit to serve on the Board. They both felt he would make an excellent Board member whose passion lies with Butts County. Mr. Powell indicated that he was able to speak with one of the Nominating Committee members, Erin Cook, but not the other, John Rainwater. While Ms. Cook supported the nomination, this item was tabled until further discussions could be held and Dr. Clark is afforded the opportunity to meet Mr. Harkness.

Dr. Clark took a moment to introduce Donna Lackey, the new Vice President for Economic Development. Ms. Lackey provided a summary of her background. Mr. Campbell welcomed Ms. Lackey to the College and allowed time for each of the Board members to introduce themselves.

F. COLLEGE REPORTS

1. Academic Affairs

Dr. Steve Pearce reported on the Academic Affairs area as follows:

- WellStar Spalding visited Southern Crescent Technical College to present the DAISY Award to one of our Practical Nursing students. The DAISY Award is given to honor nurses and nursing students who exemplify compassionate care to their patients. The award from WellStar Spalding was given to Hayley Brown for the compassion she exhibited while participating in clinicals at the hospital. This award is prestigious as all nursing students from all schools including registered nursing and practical nursing students at WellStar Spalding are eligible. Southern Crescent is proud of Hayley and the quality of all our Nursing students.
- Recently, the Cyber and Related instructors met with a team from the Technical College System of Georgia to discuss FinTech. The discussion centered on developing a FinTech program for Southern Crescent Technical College, which would also be available for sister colleges. The College is excited to be one of the leaders in the development of this curriculum. Lincoln Parks, a College Foundation Trustee, is assisting in this effort as the program is in his field of expertise.
- Advisory Committee meetings will be held October 27 at 6:00 pm. These meetings are crucial to the success of our programs. Business and industry experts attend these meetings and provide information regarding curriculum, equipment, text books, and information concerning other essential components of our programs.
- Four of our Forensic Science students recently attended the Savannah Crime Expo. These students were able to hear from nationally recognized forensic scientists and crime scene investigators. They were also exposed to the latest technology in crime scene investigation.
- Dr. Bethany Harris, SCTC's Environmental Horticulture instructor, presented a Lunch and Learn for the University of Georgia Extension in Lamar County. Her presentation was so well-received, she was invited to present to the Kid's Pollinator class. Dr. Harris represented SCTC and the Environmental Horticulture program extremely well.
- Under the new Commercial Truck Driving curriculum, students may complete their practical experience as an intern at a trucking company. Southern Crescent Technical College has its first two interns this semester. The College will continue to develop these internship opportunities for our students.
- Southern Crescent Technical College's Rick Perkins Award finalists have been named. The Rick Perkins Award is essentially the instructor of the year for the College. One finalist from each of the four academic departments is selected by a vote of their peers. The finalists will be interviewed, and one will be selected as the College's winner. This individual will go on to compete for the Technical College System of Georgia Rick Perkins Award. The finalists this year are: Arts and Sciences – Dr. Jerry Hubbard, Allied Health and Paramedicine – Dr. Gayla Love, Business/Computer Information Systems/Personal Services – Chef Patrick Boutier, and Film/Public Safety/Industrial Technology – James Perkins.

2. Administrative Services

Stacy Acey reported on the Administrative Services area as follows:

- Following is the Southern Crescent Technical College financial statement of funds available and expenditures compared to budget for the period of July 1, 2022 through August 31, 2022 (FY2023). The September financials will close on Friday. A financial overview and brief explanation of this statement includes:
 - The final budget is \$32,175,988.00.
 - FY2023 Current Year Revenue is \$5,519,910.96. Revenue compared to budget is 17.16%.
 - Comparative data for FY2022 current year revenue is \$4,582,833.90 as reported on August 31, 2021. The variance between FY2023 and FY2022 current year revenue is an increase of \$937,077.06 in reported revenue for FY2022. This increase is derived from \$277,512 more collected from tuition & fees, \$527,066 more from State programs, and \$132,499 from Federal sources.
 - Actual Expenditures total \$5,065,614.82 and is comprised of 85.98% in personnel expenses and 14.02% in operating expenses. Expenditures compared to budget is 15.74%.
 - Comparative data for FY2022 actual expenses is \$4,216,319.67 as reported on August 31, 2021. The variance between FY2023 and FY2022 actual expenses is an increase of \$849,295.15 for FY2023. The increase is in personnel (\$726,000 from filling vacant positions and creating new instructor positions for high demand programs as well as the raise that took effect in April) and operating (\$123,000).
 - This financial statement indicates the College's current year (CY) funds available for this report is \$444,517.89. Prior year reserves less prior year outstanding receivables total \$4,648,189.38. Current year and prior year total funds available for the period July 1, 2022 through August 31, 2022 is \$5,092,707.27.
 - Comparative data for FY2022 total funds available as reported on August 31, 2021 was \$2,129,358.96. This is an increase of \$2,963,348.31 in FY2022 reported total funds available and mainly due to an increase in prior year carryover/reserves.
- Ms. Acey took a moment to explain the Auxiliary Services section that was provided on the financial statement and indicated that the revenue will continue to increase throughout the fiscal year. Southern Crescent Technical College is in a financial position to meet its outstanding obligations and is in good standing.

CARES Funding	Institutional*	Minority	Student
Grant Award to Date	\$15,819,937.00	\$1,510,433.00	\$11,614,016.00
Remaining Balances	\$6,074,397.79	\$0	\$1,657,439.27
Encumbrances	\$4,084,227.58	N/A	N/A
Grant Expiration Date	June 30, 2023	June 30, 2023	June 30, 2023
Last Day to Draw funds	October 30, 2023	October 30, 2023	October 30, 2023

*Balance of Institutional funds less encumbrances = \$1,990,170.21

- Ms. Acey stated that the College is working hard to expend the remaining funds. Mr. Rainwater inquired about what is included in the encumbrance amount and if there is a plan to expend the balance. The encumbrances are mostly purchase orders for IT related equipment. The remaining funds will be used to cover student balances as well as any other

qualified expenses. Mr. Campbell thanked Ms. Acey for her efforts to expand her report as a response to questions from the Board.

3. Adult Education

Steve Hendrix reported on the Adult Education area as follows:

- The Division has received the following FY2023 goals:
 - Enrollment of 1,239. FY2023 enrollment is 517 which is more than 40% of the way to the goal!
 - Measurable Skill Gain (MSG) Percentage of 49.8%. Current MSG percentage is 28.24%.
 - High School Equivalency of 165. There have been 30 students that have obtained their HSE in FY2023.
 - Integrated Education and Training (IET) Participants of 35. We currently have four students who completed the first IET this fiscal year. They attained a credential (forklift certification, OSHA-10 certification and/or CPR/First Aid/AED certification). The College also exposed them to Industrial Maintenance training in hopes of growing their interest into an apprenticeship. Efforts will be made to expand into high demand areas in the future.
- The Division is working to have an Industrial Maintenance apprenticeship for Adult Education students begin in January.
- The College is establishing a Pearson Vue testing lab at the Henry County Center and have begun offering the GED test in Thomaston again on the Flint River Campus.
- A visit to the Georgia Institute of Technology Nanotechnology lab has been planned which will allow for hands on interaction on November 1.
- The Division has been in the process of hiring and training to allow for additional class offerings at the Butts County Center. Mr. Campbell commended Mr. Hendrix on these efforts.

4. Economic Development

Donna Lackey reported on the Economic Development area as follows:

- The Economic Development Division welcomed the new Vice President of Economic Development, Donna Armstrong-Lackey on September 6. Mrs. Lackey has spent the month reviewing program goals and activity, getting to know staff and College leadership, meeting with external stakeholders, and assessing program needs. To date, the Division has seen an uptick in activity leading into FY2023 Q2.
- The Economic Development Division has served 22 companies and generated \$83,752 in revenue to date in FY2023.
- Driver's Education classes started on September 17 on the Griffin Campus with 9 students enrolled.
- The Division is partnering with Georgia Bone & Joint in Fayetteville on Leadership classes and these should conclude in October 2022. The expectation is to expand to offer these classes at other locations.
- The Division continues to offer Leadership and Computer courses throughout the month to various companies in the service delivery area.
- The Division partnered with Adult Education in offering the IET course.
- The Division staff, along with Academic Affairs Industrial Technology staff, hosted a manufacturing roundtable on September 28 with Fayette County industries and service providers to discuss customized training and apprenticeship opportunities. The College has received positive feedback for these new opportunities.

- The Division began partnering with Rockwell Automation on Industrial Automation courses. The first weeklong session was held at the Butts County Center in Jackson the week of September 19 and the second session will start November 28 at Ellis Crossing in Griffin.
- The Division is partnering with Allied Health in offering HESI testing as part of the Nurse Re-entry program. This is a part of the Certified Nursing Assistant certification requirements.
- The Division launched a series of informational meetings and industry visits promoting the Technical College System of Georgia Apprenticeship Program focusing on Mechatronics. Industry response has been favorable across the service delivery area. The Division has received 12 applications from five companies.

5. Institutional Advancement

Barbara Jo Cook reported on the Institutional Advancement area as follows:

- For Fall Semester the Foundation awarded 65 scholarships totaling \$25,150. Of these scholarships the Foundation awarded 45 Internal Tiger Campaign scholarships totaling \$16,450 and 20 external scholarships totaling \$8,700. Applications for Spring Semester were available online for students until the end of September. These applications are currently being reviewed by faculty and staff who donated to the internal campaign. Ms. Cook expressed her thanks to Chris Williams for the \$2,500 donation from Georgia Power to support scholarships.
- The Foundation sponsored the Drive “Fore” Education Invitational Golf Tournament on October 6, 2022, at 8:30 a.m. at The Club at Shoal Creek. Twenty-nine teams registered to play in the tournament. Early estimates indicate that proceeds from the tournament will be in excess of \$60,000 with that money going to support the needs of the College, including student scholarships and programs. Team 2 from Impact Office Interiors took home honors with a score of 17 under par. McLeRoy, Inc. placed second with a score of 16 under par, General Storage finished third with a score of 15 under par, ARI Packaging placed fourth with a score of 14 under par, and Team 2 of United Bank finished fifth with a score of 12 under par with their place determined by regression. Thank you to those of you who sponsored a team and donated an auction item for the tournament. The Foundation could not accomplish what it does without the Board’s support. Special thanks to United Bank for agreeing to be the hospitality sponsor. Ms. Cook thanked everyone for always saying “yes.”
- Dr. Clark and Barbara Jo Cook attended a meeting of the Griffin Rotary Club recently to receive a check for the golf tournament for \$500.
- The Executive Committee and the Board of Trustees met on Thursday, September 22, 2022. Based on the recommendation of the Culinary Arts Advisory Committee, the Trustees approved the transfer of \$60,000 from the Culinary Arts Scholarship account to an endowed scholarship for Culinary Arts students. The majority of these funds were a result of the Food and Wine Pairing events. Mr. Campbell thanked Board members for supporting the Foundation’s golf tournament and scholarship efforts.

6. Institutional Effectiveness, Information Technology and Curriculum Management

Dr. Chris Daniel reported on the Institutional Effectiveness (IE) area as follows:

- The FY2023 Perkins Budget has been approved. The Division is working with programs and departments to approve purchases. The grant has \$1,058,315 for personnel and \$450,641 for services and equipment.
- The College is completing the narrative development for the SACSCOC Reaffirmation and have begun submitting narratives to the Technical College System of Georgia for review and feedback as well as an external consultant, Dr. Trina Boteler. As previously discussed, the

Quality Enhancement Plan (QEP) will center around the First-Year Experience and the 21st century student. The committee is exploring ways to incorporate technology to engage students. The committee is planning a trip to the Gardner Institute in South Carolina in November. The next steps are to complete the review of literature and to identify actions to be implemented. Once this is complete, the committee will establish a timeline, budget, and assessment process. The first draft is due by mid-January and the deadline to SACSCOC is September 2023.

- The College is working on advisor rosters and reports for the Fall DegreeWorks review for completers.
- The PBI Formula Grant, Equity from Start to Finish, has submitted and received approval for the modification identified in the External Evaluators Year 1 report. The Division worked on the Year 2 budget that was due September 30 and has been approved. Dr. Daniel is excited to announce that the award has increased from \$250,000 to \$703,149.
- The PBI Competitive Grant, Keen on Being Excellent, has submitted and received approval for the Year 1 modifications and the Year 2 budget.
- Donna Boisseau coordinated a delegation from the Technical College System of Georgia, Southern Crescent Technical College, Georgia Piedmont Technical College, and Atlanta Technical College to tour the Marcus Center and Advanced Manufacturing facility at Georgia Tech. This is part of a consortium that is preparing a grant application for the Strengthening Community Colleges Third Round. Ms. Boisseau serves as the lead for this proposal. The deadline is October 21 and has a focus on Advanced Manufacturing and Nanotechnology with options for micro-credentials and apprenticeships.
- The IT Department worked to make sure all the networking and technology was up and running for the opening of the Fayette County Center in Peachtree City and are currently working on the first phase of the FY2023 computer upgrades. Equipment has been purchased. Labs at the Jasper County Center and Butts County Center are a priority.
- The Helpdesk processed a total of 409 tickets for August 2022 (Griffin - 220, Flint - 554, Henry - 22, Ellis Crossing - 0, Butts - 3, Fayette - 20, Jasper - 1, Off Campus Adult Education - 1, and Other - 88).

7. Student Affairs

Dr. Xenia Johns reported on the Student Affairs area as follows:

- Fall enrollment is up to 5,036 students with the expectation that numbers will continue to change until after the Minimester 2 begins on October 19. Dr. Johns stated that this puts the College up 40 students over last fall.
- Credit hour production is also up and as of this morning, it is at 42,300 credit hours. This is 960 credit hours above last fall.
- Dual enrollment is at 1,283, which is over 400 students above last fall.
- In-field job placement is up to 91.1% and the total placement rate is 99.5%. Both of these rates are increases over last year.
- Graduates in the category of unduplicated awards is up 1.7% from last year; duplicated awards are up 7.6%; and the graduation rate is up 3.5%. These results reflect a collaborative effort from the College divisions as well as the success the students are experiencing.
- Financial Aid is in the middle of a State audit.
- Student Life activities included a Constitution Day on September 19, 2022; a trip to the American Student Government Association Summit in Washington, DC, October 6-9, 2022; and the GOAL process starting with all nominees honored on October 10, 2022. In addition to these activities, the Director of the PBI KOBE grant was able to take three students to the Men of Color Student Leadership Conference in Pittsburgh, PA, last week.

- The College is hosting a Fall Festival on November 3 from 5-7 pm at the Griffin Campus. Everyone is welcome to attend.
- Just a reminder, there is no commencement exercise in December, 2022. The next commencement will be held on May 9, 2023.
- Dr. Johns thanked the Board for their support.

G. PRESIDENT'S UPDATE

- Dr. Clark stated that it is time to update the College's strategic plan for the next five years. The College has secured a consultant and Dr. Clark requested Board member participation to help set the vision for the plan. Additional information will come out over the next couple of months. Mr. Campbell asked Board members to commit to being a part of the upcoming meetings and process. Mr. Powell reiterated the importance of the Board's participation.
- Information will be forthcoming about the Foundation's fundraising efforts. Dr. Clark invited Board members to participate along with the Foundation Trustees in discreet meetings with potential and existing donors to make a compelling case in small group settings. The expectation is to begin these meetings in the spring.
- Dr. Clark offered kudos to the entire Executive Council for the work that is being done. This includes meeting benchmarks and supporting students and business/industry. Efforts will continue to serve the eight-county service delivery area at the highest level possible for both students and business/industry. Dr. Clark welcomes feedback from the Board. Do not hesitate to let him know of individuals to engage or meetings or events that he should attend. Mr. Campbell stated that he is excited for what is to come. Mr. Williams thanked the Executive Council for all the efforts and Dr. Clark for a focus on meeting the needs of the communities.

H. ADJOURN

Mr. Campbell thanked Dr. Clark for the timely updates. The next Board meeting will be held on November 16, 2022 at 7:30 a.m. There being no further business, the meeting was adjourned at 8:38 a.m.

Dr. Irvin T. Clark III, Executive Secretary