



BOARD OF DIRECTORS MEETING
WebEx
July 27, 2022
7:30 a.m.

MINUTES

Present:

David Campbell
Erin Cook
Kyle Fletcher
Keith Gettinger

Rebecca Hadley-Catter
Michael Powell
John Rainwater
Jeff Tarrant

Chris Williams
Stone Workman

Absent:

Keith Simmons

Staff Members:

Dr. Irvin Clark
Stacy Acey
Barbara Jo Cook

Dr. Chris Daniel
Steve Hendrix
Dr. Xenia Johns

Dr. Steve Pearce
Anna Taylor
Kim Santerre

A. CALL TO ORDER

David Campbell called the meeting to order at 7:31 a.m. and welcomed everyone to the meeting.

B. APPROVAL OF AGENDA

Kyle Fletcher made a motion to accept the agenda as presented, Chris Williams seconded, and the Board voted unanimously to accept the agenda.

C. APPROVAL OF MINUTES

Stone Workman made a motion to approve the minutes of the June 16, 2022, meeting as presented in the Board materials, John Rainwater seconded, and the motion was unanimously approved.

D. OLD BUSINESS

No old business.

E. NEW BUSINESS

No new business.

F. COLLEGE REPORTS

1. Academic Affairs

Dr. Steve Pearce reported on the Academic Affairs area as follows:

- Seven of our May 2022 RN graduates are new employees at Piedmont Henry Hospital. They are also part of Piedmont's new RN residency program. This program was created to assist the new nurse graduates with a smooth transition into professional practice.
- All but three of the most recent ASN graduates have taken the NCLEX-RN. The first-time pass rate is above 90%, which is well above the Georgia Board of Nursing requirement of 80%. The expectation is that the pass rate to be higher after everyone has taken the licensure exam. This pass rate continues the trend of high pass rates in Nursing of 95.6% in 2019, 95.24% in 2020, and 97% in 2020.
- The most recent cohort of Radiologic Technology graduates has completed the licensure exam. This group of graduates had a 100% pass rate.
- These pass rates are a tribute to the instructors in these programs. They are knowledgeable, highly skilled instructors. They are dedicated to the success of the College, and most importantly to the success of their students. As a result, graduates leave prepared to go to work.
- The Film program will be participating in filming a Griffin-Spalding Emergency Management Agency exercise today. This would be a mock plane crash.
- Congratulations to Practical Nursing student Hayley Brown for being awarded the very first Student Nurse DAISY Award from WellStar Health System – Spalding! Award recipients are nominated by patients, families, and team members and the award is given to one student nurse who exhibits extraordinary caring and compassion. Ms. Brown was chosen from all of the clinical students from multiple colleges that serve WellStar Spalding.

2. Administrative Services

Stacy Acey reported on the Administrative Services area as follows:

- Following is the Southern Crescent Technical College Financial Statement of Funds Available and Expenditures Compared to Budget for the period of July 1, 2021 through June 30, 2022 (FY2022). A financial overview and brief explanation of this statement includes:
 - The final budget is \$34,291,891.97.
 - FY2022 Current Year Revenue is \$30,669,000.04. Revenue compared to budget is 89.44%.
 - Comparative data for FY2021 current year revenue is \$29,892,348.43 as reported on June 30, 2021. The variance between FY2022 and FY2021 current year revenue is an increase of \$776,651.61 in reported revenue for FY2021.
 - Actual Expenditures total is \$30,342,599.07 comprised of 80.68% in personnel expenses and 19.32% in operating expenses. Expenditures compared to budget is 88.48%.
 - Comparative data for FY2021 actual expenses is \$29,399,683.97 as reported on June 30, 2021. The variance between FY2022 and FY2021 actual expenses is an increase of \$942,915.10 for FY2022.
 - This financial statement indicates the College's current year (CY) funds available for this report is \$326,400.97. Prior year reserves less prior year outstanding receivables total \$2,201,528.86. Current year and prior year total funds available for the period July 1, 2021 through June 30, 2022 is \$2,201,528.86.
 - Comparative data for FY2021 total funds available as reported on June 30, 2021 was \$2,159,758.95, an increase of \$368,170.88 in FY2021 reported total funds available.
- Southern Crescent Technical College is in a financial position to meet its outstanding obligations and is in good standing.

Carryover/Reserves			
Funding Source	Amount	Totals	
Tuition – Main Campus*	\$1,565,018.85	\$4,731,550.44	
Student Technology Fee	\$2,252,865.20		
Continuing Education – Main Campus	\$411,132.28		
Business & Industry Services – Main Campus	\$502,534.11		
Total			
Bookstore – Main Campus	\$2,790,190.38		\$3,428,134.57
Bookstore – Flint River Campus	\$357,348.81		
Live Work – Cosmetology	\$55,651.69		
Live Work – Automotive Collision	\$48.41		
Live Work – Automotive Technology	\$1,540.00		
Live Work – Horticulture	\$6,940.14		
Live Work – Culinary	\$76,858.40		
Live Work – Tender Tech	\$139,556.74		
Total			
Total Carryover/Reserves		\$8,159,685.01	

CARES Funding	Institutional*	Minority	Student
Grant Award to Date	\$15,819,937.00	\$1,510,433.00	\$11,614,016.00
Remaining Balances	\$6,350,919.75	\$0	\$2,161,250.26
Encumbrances	\$4,002,420.63	N/A	N/A
Grant Expiration Date	June 30, 2023	June 30, 2023	June 30, 2023
Last Day to Draw funds	October 30, 2023	October 30, 2023	October 30, 2023

*Balance of Institutional funds less encumbrances = \$2,348,499.12

3. Adult Education

Steve Hendrix reported on the Adult Education area as follows:

- FY2022 final adult education enrollment was 804. This was a 19.5% increase over the FY2021 total of 672.
- Current Measurable Skill Gain (MSG) percentage is 47.85%. This was a 30% increase over our FY2021 total of 36.79%.
- Goals for the year are 1,200 enrolled students and a 51.6% MSG Percentage and although we did not make the goal, drastic improvement was made over the previous year!
- There were 106 students that obtained a GED in FY2022. This was almost a 90% increase of the total of 56 in FY2021.
- A total of 16 students attained a credential (forklift certification, OSHA-10 certification and/or CPR/First Aid/AED certification) through the IET programs compared to seven the previous year.
- Expectations are to exceed each of these numbers in the upcoming year. As always, any help you can provide spreading the word about our GED/HiSET programs is appreciated!

4. Economic Development

Steve Hendrix reported on the Economic Development area as follows:

- The Economic Development Division has served 96 companies and generated \$508,391 in revenue for FY22.
- Driver's Education classes started on July 11 on the Griffin Campus with 14 students enrolled and July 25 on the Flint Campus with 10 students enrolled.
- The Division is working with Standard Textile in Thomaston doing consulting work to plan for industrial courses that are needed for their facility.
- The Division is partnering with Georgia Bone & Joint on Leadership classes that are being held at Booth Middle School in Peachtree City these should conclude in October.
- Certified Nurse Assistant classes are in progress on the Griffin Campus for employees from WellStar Hospital. The current class should end on August 3.
- The Division is conducting a 100-Hour Welding class at Jackson High School in Butts County that consists of area manufacturers and will conclude by the end of July.
- The Division continues to offer Leadership and Computer courses throughout the month that consist of various companies in our service delivery area.

5. Institutional Advancement

Barbara Jo Cook reported on the Institutional Advancement area as follows:

- The Southern Crescent Technical College Foundation awarded 55 scholarships totaling \$20,650 for students enrolled in the College for Summer Semester. Of these scholarships, the Foundation awarded 45 Internal Campaign scholarships totaling \$14,850. Internal scholarships are funded through contributions from the College faculty and staff primarily through monthly payroll deduction to the Internal Fundraising Campaign. In addition, the Foundation awarded 10 external scholarships totaling \$5,800. External scholarships are funded through contributions from business partners, foundations and generous donors within our service community, as well as College faculty and staff for program-specific scholarships not included in the Internal Tiger Campaign. For Fall Semester, the Foundation awarded 65 scholarships totaling \$25,150. Of these scholarships, the Foundation awarded 45 Internal Tiger Campaign scholarships totaling \$16,450 and 20 external scholarships totaling \$8,700.
- Dr. Clark, Kimberly DeWinter, and I attended a meeting of the Peachtree City Rotary Club to accept a check for \$6,000 for student scholarships for students attending the College from Fayette County. Four students were awarded \$250 each for a textbook and toolbox scholarship. One of the students attended the meeting and was recognized. From the donation, \$4,000 will be used for scholarships for credit students and \$2,000 will be used for GED testing fees for students from Fayette County.
- The Foundation is sponsoring the Drive "Fore" Education Invitational Golf Tournament on October 6, 2022, at 8:30 a.m. at The Club at Shoal Creek in Griffin and is currently securing corporate sponsors and auction items for the tournament. The golf tournament will be the major fundraiser this year for the Foundation and promises to be a great event.
- Ms. Cook concluded with a thank you to the Board members for always saying yes when an "ask" is made, stating that they are a vital part of the College's success.

6. Institutional Effectiveness, Information Technology and Curriculum Management

Dr. Chris Daniel reported on the Institutional Effectiveness (IE) area as follows:

- The FY2023 Perkins Budget has been approved totaling \$1.5 million. This was a slight increase from FY2022 (\$1.3 million).

- Updates to both PBI (Competitive and Formula) grants are being prepared. The Competitive grant target submission is expected in the middle of August. The Formula grant committee met yesterday and the submission should be submitted soon.
- Work on the SACSCOC narrative reviews is going as scheduled and to date the College has written 40 of the 71 narratives required for documentation.
- The SACSCOC notification letter for the relocation of the Fayette County Center to the Booth Middle School location has been submitted.
- Several major upgrades were completed on Banner during June that were needed to allow Financial Aid to process aid for the new fiscal year.
- The June report indicated that the Technical College System of Georgia State Board recently approved the purchase of a new Cisco Core Switch that will be the main networking switch for the College and will replace the current switch that is 10 years old and reaching its end of life. Updated information indicates that due to shipping delays, it is estimated that installation will be delayed until December 2022.
- There were a total of 204 Helpdesk tickets completed for June 2022 (Butts – 1, Ellis Crossing – 6, Fayette – 0, Flint – 32, Griffin – 129, Henry – 17, Jasper – 0, Off Campus Adult Education sites – 1, Other – 18).

7. Student Affairs

Dr. Xenia Johns reported on the Student Affairs area as follows:

- Fall enrollment is up to 4,069 students with 1,032 from dual enrollment. The expectation is that dual enrollment numbers will continue to increase. Dr. Johns stated that the increase in dual enrollment is due to the reduced impact of COVID, internal weekly recruitment goals, and a counselor event that shows gratitude and appreciation. Ms. Fletcher inquired about the dual enrollment numbers in Upson County (96).
- The Division continues to work the applications, which are up ~1,000 from this time last year. TargetX software is making the application process smoother.
- In-field job placement is up to 82.5%. There is a lag with data for job placement and the College has until September 15 to continue to report the data on students' employment status.
- FAFSA Fridays have begun. This is an effort have students be aware that it is time to complete the FAFSA as well as provide assistance to anyone that have questions. Keith Gettinger commended the Division on this effort.
- Highlighted the upcoming events to include a ride of honor event and ice cream socials.
- The Athletic Department is currently supporting the men's basketball program and working hard to bring the women's basketball program back or provide other options.
- Dr. Johns thanked the Board for their support.

G. PRESIDENT'S UPDATE

- Dr. Clark thanked the Board and the Senior Leadership Team for their leadership to provide the best scenario for students and supporting business and industry.
- Dr. Clark provided information on the upcoming Vice President for Economic Development interviews. The first round of interviews will be held tomorrow and will recommend unranked candidates to Dr. Clark for a second interview which will include an open forum portion. Board members are welcome and encouraged to participate in the open forum. These interviews will be held at the Butts County.
- Dr. Clark announced that Dr. Pearce, Vice President for Academic Affairs would be retiring at the end of December after 15 years in the Technical College System of Georgia with four of those years at the College. The search for the Vice President for Academic Affairs will begin soon and follow a

similar format as the Vice President for Economic Development in that there will be an open forum portion. Dr. Clark encouraged Board participation in the process.

- The College's strategic plan expires in 2023 and work will begin in September on a new plan. The College will solicit interest in the campus community and encourage participation from the Board. Dr. Chris Daniel and Dean Kimberly Register will lead this project. Community and external partner participation is important. This will be a five-year plan.
- The renovation of the new location in Fayette County (Booth) is near completion and will be open for dual enrolled students on August 7 and all students on August 17. This is a great opportunity for Fayette County and the College will plan a ribbon cutting in the fall.
- The College is offering Welding classes in Jasper County this fall utilizing the Technical College System of Georgia Welding trailer. The College is laser focused and using a strategic approach to Jasper County as well as all the other counties.
- The Senior Leadership Team is scheduled to present an enrollment plan to the Commissioner and Deputy Commissioners on August 1 at the Technical College System of Georgia. This plan provides information on how the College plans to increase enrollment. The Board will be provided a copy of the plan once submitted.
- The State is providing a lot of funding to support apprenticeships. The College will be focused on helping businesses leverage apprenticeships to help gain a trained workforce. The System Office is encouraging WIOA partnerships as well as other funding sources.

H. ADJOURN

Mr. Campbell thanked Dr. Clark for the bi-weekly updates. The next Board meeting will be held on September 21, 2022 at 7:30 a.m. There being no further business, the meeting was adjourned at 8:16 a.m.

Dr. Irvin T. Clark III, Executive Secretary