



BOARD OF DIRECTORS MEETING
Griffin Campus
March 16, 2022
7:30 a.m.

MINUTES

Present:

David Campbell
Erin Cook
Keith Gettinger
Rebecca Hadley-Catter

Roger McDaniel
Michael Powell
John Rainwater
Keith Simmons

Chris Williams
Stone Workman

Absent:

Kyle Fletcher

Jeff Tarrant

Staff Members:

Dr. Ryan Foley
Stacy Acey
Dr. Mark Andrews

Barbara Jo Cook
Dr. Chris Daniel
Dr. Xenia Johns

Dr. Steve Pearce
Anna Taylor
Kim Santerre

A. CALL TO ORDER

David Campbell called the meeting to order at 7:45 a.m. and welcomed everyone to the meeting.

B. APPROVAL OF AGENDA

John Rainwater made a motion to accept the agenda as presented, Michael Powell seconded, and the Board voted unanimously to accept the agenda.

C. APPROVAL OF MINUTES FROM LAST MEETING

Keith Simmons made a motion to approve the minutes of the February 16, 2022, meeting as presented in the Board materials, Keith Gettinger seconded, and the motion was unanimously approved.

D. OLD BUSINESS

No old business.

E. NEW BUSINESS

Dr. Steve Pearce presented three new programs for the Board to review.

- Basic sUAS-Drone Technology (BDT1) TCC – This program has been requested by the Fayette County School System for dual enrollment. This program is a nine-hour Technical Certificate of Credit program that would allow the student to apply for the drone license with the Federal Aviation Administration. This program would require hiring a part-time instructor. Mr. Rainwater made a

motion to approve the program as presented, Mr. Powell seconded, and the Board voted unanimously to approve the program.

- Freight Brokerage Operations TCC – This Technical Certificate of Credit will be institutionally developed. This program was requested by the Logistics and Supply Chain Advisory Committee due to the high demand for brokers. This program would be the first one in the state and would consist of 15 credit hours. Mr. Simmons made a motion to approve the program as presented, Mr. Gettinger seconded, and the motion was approved unanimously. Mr. Campbell inquired regarding salary possibilities. Students would have the ability to work up to a six-figure salary.
- Advanced Esthetics with Medical Fundamentals (CE12) TCC – This Technical Certificate of Credit would also be institutionally developed and a first in the state. This program was recommended by the Cosmetology Advisory Committee. This program would allow students more advanced knowledge in micro needling and micro channeling procedures and provide a wider range of job opportunities. Rebecca Hadley-Catter made a motion to approve the program as presented, Mr. Rainwater seconded, and the motion was approved unanimously.

F. COLLEGE REPORTS

1. Academic Affairs

Dr. Steve Pearce reported on the Academic Affairs area as follows:

- The Regional Rick Perkins Award competition was conducted on February 24 at Central Georgia Technical College in Warner Robins. The College's Rick Perkins Award winner, Curtis Ward, represented the College very well at the competition. The regional winners will participate in the state competition in late April. Mr. Bobby Bickley from the SCTC Foundation Board of Trustees served as the judge representing the College.
- On April 15, the College will host a cadaver lab for our Allied Health students. Multiple demonstrations will be provided for the faculty and students providing an outstanding learning opportunity for the students.
- The College is planning to offer two new Technical Certificates of Credit for the Fall semester. Freight Brokerage and Medical Esthetician are both institutionally developed. As a result, the College is the first technical college in Georgia to offer these credentials, and for now the only College to offer them.
- Alexis Brent, December 2020 Respiratory Care graduate, recently spoke at the Georgia Respiratory Care Student Conference. Her topic included her experiences entering the Respiratory Care field during the pandemic.
- Steve White, Networking Program Coordinator, was recently chosen as one of four Networking instructors to work on Artificial Intelligence. These instructors will serve as training facilitators for other faculty as the program is introduced. Ultimately, the plans are for a Technical Certificate of Credit and/or Associate of Applied Science degree in Artificial Intelligence.

2. Administrative Services

Stacy Acey reported on the Administrative Services area as follows:

- Following is the Southern Crescent Technical College Financial Statement of Funds Available and Expenditures Compared to Budget for the period of July 1, 2021 through February 28, 2022 (FY2022). A financial overview and brief explanation of this statement includes:
 - The final budget is \$29,734,490.00.
 - FY2022 Current Year Revenue is \$21,859,166.67 less receivables (\$42,528.75) provides a total adjusted revenue of \$21,816,637.92. Revenue compared to budget is 73.51%.

- Comparative data for FY2021 current year revenue is \$18,975,910.60 as reported on February 28, 2021. The variance between FY2022 and FY2021 current year revenue is an increase of \$2,883,256.07 in reported revenue for FY2021.
 - Actual Expenditures total is \$18,260,477.67 comprised of 86.12% in personnel expenses and 13.88% in operating expenses. Expenditures compared to budget is 61.41%.
 - Comparative data for FY2021 actual expenses is \$17,859,160.56 as reported on February 28, 2021. The variance between FY2022 and FY2021 actual expenses is an increase of \$401,317.11 for FY2022.
 - This financial statement indicates the College's current year (CY) funds available for this report is \$3,556,160.25. Prior year reserves less prior year outstanding receivables total \$2,179,846.50. Current year and prior year total funds available for the period July 1, 2021 through February 28, 2022 is \$5,736,006.75.
 - Comparative data for FY2021 total funds available as reported on February 28, 2021 was \$3,097,096.42, a \$2,638,910.33 increase in FY2022 reported total funds available.
- Southern Crescent Technical College is in a financial position to meet its outstanding obligations and is in good standing.

CARES Funding	Institutional	Minority	Student
Grant Award to Date	\$15,819,937.00	\$1,510,433.00	\$11,614,016.00
Remaining Balances	\$8,292,782.80	\$483,037.82	\$3,824,402.72
Encumbrances	\$4,853,047.42	\$80,928.97	-
Last Day to Draw funds	August 15, 2023	November 7, 2022	August 16, 2022

Pending Drawdown from G5 (CARES Institutional Funds) - \$509,010.68

3. Adult Education

Steve Hendrix was attending the EAGLE Conference but provided the following report on the Adult Education area as follows:

- Current adult education enrollment is 642.
- Current Measurable Skill Gain (MSG) percentage is 36.86%.
- Our goals for the year are 1,200 enrolled students and a 51.6% MSG Percentage.
- Fifty (50) students have obtained their GED since July 1, 2021.
- During FY2022, there have been 41 Adult Education students who applied to the College. Twenty-three (23) of those students have registered for classes.
- The Adult Education program is collaborating with Economic Development to offer a Forklift training Integrated Education and Training (IET) to adult education students in February and 5 students have earned the Forklift, OSHA-10, and CPR/First Aid/AED certifications. Three (3) chose to participate in interviews with a local company.
- The EAGLE conference was held in Atlanta on March 14-15.

4. Institutional Advancement

Barbara Jo Cook reported on the Institutional Advancement area as follows:

- The Southern Crescent Technical College Foundation submitted a grant to the David Gambrell Endowment Fund for \$25,000 to support the College's efforts to upgrade technology and keep equipment up-to-date in our high demand programs.
- The Foundation awarded 55 scholarships for Summer term in the amount of \$20,650. The internal scholarships totaled \$14,850, and the external scholarships totaled \$5,800.
- Staff members at the College have been attending the annual Chamber meetings in the College's eight-county service area. This month the staff attended the Chamber meetings in Jasper County, Spalding County, and Butts County.
- The Foundation applied for a \$10,000 grant to Dollar General for GED scholarships for students in Henry County.
- The Advancement staff sent save-the-date flyers to the previous sponsors of the Foundation's Drive "Fore" Education Invitational Golf Tournament. The tournament is scheduled for October 6, 2022, at 8:30 a.m. at The Club at Shoal Creek in Griffin. Presently, ten teams have already been secured for the tournament.
- The Foundation Executive Committee and the full Board of Trustees met on February 17, 2022.
- The kick-off for the Tiger Internal Campaign for the Foundation is scheduled for April 14, 2022.
- The Food and Wine Pairings event, sponsored by the SCTC Culinary Arts Advisory Committee and the Foundation, is scheduled for April 21, 2022, at 5:30 p.m. in the Frank and Constance Allen Johnson Event Center on the Griffin Campus.
- Ms. Cook concluded with a sincere thank you to the Board members for always saying "yes."

5. Institutional Effectiveness, Information Technology and Curriculum Management

Dr. Chris Daniel reported on the Institutional Effectiveness (IE) area as follows:

- The Division is working with all educational programs to close out the student learning outcome assessments and complete planning for the next year. The plan is to have this completed by the end of March.
- The College has been invited by SACSCOC to present a 90-minute workshop at the SACSCOC Summer Institute in July at Disney World. The workshop will be called Developing a Fifth-Year Interim Report and provide practical tips on: (1) getting organized, (2) managing the writing process, (3) pulling together the QEP Impact Report, (4) submitting the reports, (5) responding to the recommendations from the Committee, (6) preparing for and hosting the off-campus instructional site visit, and (7) sharing any hurdles overcome to successfully get through the process.
- IT has purchased APC SmartUPS devices to go into all network closets on the Griffin campus. These devices will connect the network equipment to the new generators that were purchased and provide an uninterrupted power source for the network, phones and security cameras on the Griffin campus.
- Rodney Risper was recently hired as the new IT Help Desk Project Manager.
- The Division attended the pre-meeting for the upcoming Perkins Internal Control Meeting on March 8, 2022. The Perkins Review will take place on March 28, 2022
- Both Director positions for the PBI grants have been filled and will start on April 1, 2022.

6. Student Affairs

Dr. Xenia Johns reported on the Student Affairs area as follows:

- Spring enrollment is 5,011 with a credit hour production of 39,982.
- Dual enrollment is 1,040.
- Summer enrollment is shaping up nicely with 2,074 with a goal of 2,900. Dr. Foley has challenged the College to get to 2,900 and sends out weekly updates to motivate the staff to keep pushing to reach this goal.
- Dr. Johns stated that she is proud of Hannah Staley for representing the College for the GOAL program. The state (April 25-27) competition is upcoming and if you would like to attend the banquet, please contact Kim Santerre.
- Commencement exercises will be held on May 10, 2022 at 10:00 am and 2:00 pm at the First Assembly of God Church in Griffin.
- Mr. Gettinger inquired regarding the job placement data presented in the Board materials. Dr. Johns explained that those numbers would continue to increase as data continues to be entered until the reporting deadline of September 15.

7. Executive Vice President

Dr. Mark Andrews reported on the Executive Vice President area as follows:

- The Economic Development Division has served 72 companies and generated \$258,959 in revenue for FY2022.
- The Division is continuing to teach Industrial Systems classes on site at Bonduelle in Jackson (Butts County).
- The next Driver's Education classes will be held April 4-8 in Thomaston and April 11-16 in Griffin.
- Certified Nurse Assistant classes will begin in April on the Griffin Campus for WellStar Spalding Hospital. The Division is working with Upson Regional Medical Center to schedule a Certified Nurse Assistant cohort.
- City of Griffin is scheduled for Leadership classes in May.
- The 100-Hour Welding class at the Henry County Jail will be completed on March 31.
- The 150-Hour Welding class at Spalding County Corrections began on March 7.
- The Division is working with area manufacturers in Butts County on a Summer 100-Hour Welding class to be held at Jackson High School. This will be for current employees of the companies participating.
- The Division is also working with Griffin-Spalding Schools on a Manufacturing Basics Program for 2022 graduates that will begin in June.

G. PRESIDENT'S UPDATE

- Dr. Foley stated his appreciation for everyone's attendance. He indicated that he had the privilege earlier in the week to attend the EAGLE Conference and meet Luran Willard, 2022 SCTC Adult Education Instructor of the Year, and Gloria Pine, the 2022 EAGLE winner. They represented the College well.
- College administration attended suicide prevention training in February. Dr. Foley thanked Mr. Powell for his assistance in getting that training scheduled. The program was very impactful.
- Renovations on the Griffin campus continue with paint, lighting, and carpet. Plans for the 500 Hall renovations are in the pipeline and have been submitted as the Capital Outlay request.

- The Booth Middle School project in Fayette County is moving ahead. The College will have a co-presence with Clayton State University there. Plans are to move from the Center of Innovation to the new location for Fall classes.
- Inflation has hit the College hard in terms of the Henry County Center for Education and Entrepreneurship project. Construction costs have doubled. The facility itself is not structurally sound and it may be better to level the existing building and rebuild. Discussions are occurring with the Technical College System of Georgia and stakeholders in Henry County. The College will know more in the next few months. Roger McDaniel requested that the College share structural information on the facility with him to review.
- Dr. Foley expressed that he was pleased that the College has applied for and granted an extension on the CARES funding.
- Governor Kemp has submitted an amended budget for FY2022 and his proposed budget for FY2023. The plan for this fiscal year includes a \$5,000 pay increase for all full-time state employees. The \$5,000 would then be annualized (paid over 12 months) in the next fiscal year. This means an increase to the personnel budget on an annual basis. The College will need to be mindful once CARES funding is no longer available.
- The budget also includes ~\$15 million dollars to support high cost programs. How these funds will be allocated is yet to be determined.
- John Rainwater inquired about dual enrollment and transition to traditional students. Approximately, 11% of dual enrollment students transition to the College. Most of the SCTC dual enrollment students are taking general education courses and then transition to University System of Georgia schools.
- The College is expected to receive ~\$1.2 million from the GEER II grant in order to assist in growing the CDL program.
- An announcement regarding the Presidential Search is expected on April 7. Mr. Campbell stated that he believes that the College will be in good shape with any of the three candidates.

H. ADJOURN

Dr. Foley expressed his appreciation to the Board and staff members for their support during his time at the College. Mr. Campbell thanked Dr. Foley for his efforts to assist the College through the transition. The next Board meeting will be held in person on May 10, 2022 at 11:30 a.m. between the graduation ceremonies at the First Assembly of God Church in Griffin. There being no further business, the meeting was adjourned at 8:50 a.m.

Dr. Ryan W. Foley, Executive Secretary