



**BOARD OF DIRECTORS
Griffin Campus/Webex
December 16, 2021
10:00 a.m.**

MINUTES

BOARD OF DIRECTORS

Present:

David Campbell
Erin Cook
Keith Gettinger

Rebecca Hadley-Catter
Roger McDaniel
Michael Powell

John Rainwater
Keith Simmons
Chris Williams

Absent:

Kyle Fletcher
Merry Heath

Jeff Tarrant

Stone Workman

SCTC Staff Members

Dr. Alvetta Thomas
Stacy Acey
Dr. Mark Andrews

Dr. Chris Daniel
Steve Hendrix
Dr. Xenia Johns

Dr. Steve Pearce
Anna Taylor
Kim Santerre

A. CALL TO ORDER

Rebecca Hadley-Catter welcomed everyone to the Board meeting and called the meeting to order at 10:05 a.m.

B. RECOGNITION

This agenda item was tabled until the end of the meeting.

C. ADDITIONS TO THE AGENDA

There were no additions to the agenda.

D. APPROVAL OF AGENDA

Michael Powell made a motion to accept the agenda, Roger McDaniel seconded, and the Board voted unanimously to accept the agenda as presented.

E. APPROVAL OF MINUTES FROM LAST MEETING

John Rainwater made a motion to approve the minutes of the November 17, 2021 meeting, seconded by Roger McDaniel, and the motion was unanimously approved.

F. OLD BUSINESS

No old business.

G. NEW BUSINESS

No new business.

H. COLLEGE REPORTS

1. Academic Affairs

Dr. Steve Pearce reported on the Academic Affairs and Adult Education areas as follows:

- The Rick Perkins Award winner for the College was announced. This award recognizes an outstanding instructor for the College. The nominees were: Mark Avery, Billy Elliott, Jerry Hubbard, Laura Watson, and Curtis Ward. Curtis Ward, an adult education instructor was the award winner. He will go on to compete at the regional level, and if successful there, the state level.
- The College is still on track to start a Civil Engineering Technology program in the Fall of 2022. There has been a high level of interest in this program from industry. The first Advisory Committee meeting for the program is scheduled for December 10.
- A pinning ceremony for the Practical Nursing program graduates is scheduled for 2:00 pm December 15. The ceremony will be held at Oak Hill Baptist Church. Board members were invited to attend.
- An articulation signing with Wesleyan College in Macon is scheduled for December 13. The agreement guarantees Wesleyan College will accept Southern Crescent Technical College's general education courses.

2. Administrative Services

Ms. Acey reported on the Administrative Services area as follows:

Below is the Southern Crescent Technical College Financial Statement of Funds Available and Expenditures Compared to Budget for the period of July 1, 2021 through November 30, 2021 (FY2022). A financial overview and brief explanation of this statement includes:

- The final budget is \$29,724,490.00.
- FY2022 Current Year Revenue is \$13,630,293.48 less receivables (\$38,606.85) provides a total adjusted revenue of \$13,591,686.63. Revenue compared to budget is 45.86%.
- Comparative data for FY2021 current year revenue is \$12,819,644.25 as reported on November 30, 2020. The variance between FY2022 and FY2021 current revenue is an increase of \$810,649.23 in reported revenue for FY2021.
- Actual Expenditures total is \$11,320,168.42, comprised of 85.52% in personnel expenses and 14.48% in operating expenses. Expenditures compared to budget is 38.08%.
- Comparative data for FY21 actual expenses is \$11,400,375.61 as reported on November 30, 2020. The variance between FY22 and FY21 actual expenses is a decrease of \$80,207.19 for FY22.
- This financial statement indicates the College's current year (CY) funds available for this report is \$2,271,518.21. Prior year reserves less prior year outstanding receivables total \$2,140,788.50. Current year and prior year total funds available for the period July 1, 2021 through November 30, 2021 is \$4,412,306.71.

- Comparative data for FY2021 total funds available as reported on November 30, 2020 was \$3,386,692.45, a \$1,025,614.26 increase in FY2022 reported total funds available. Southern Crescent Technical College is in a financial position to meet its outstanding obligations and is in good standing.

CARES Funding	Institutional	Minority	Student
Grant Award to Date	\$15,819,937.00	\$1,510,433.00	\$11,614,016.00
Remaining Balances	\$9,335,903.18	\$491,205.25	\$4,580,279.00
Last Day to Draw funds	August 16, 2022	November 7, 2022	August 16, 2022

3. Adult Education

Mr. Hendrix reported on behalf of Adult Education and Academic Support areas as follows:

- Current adult education enrollment is 482 and is above the state average (468).
- Current Measurable Skill Gain (MSG) percentage is 32.16%. State Average is 29.66%. Our ESL Overall MSG percentage is 41.07% compared to the State Average of 29.74%
- Our goals for the year are 1200 enrolled students and a 51.6% MSG Percentage.
- We have had 28 students obtain their GED since July 1, 2021!
- During FY2022, there have been 13 Adult Education students who applied to the College. Six (6) of those students have actually registered for classes.
- The Adult Education program collaborated with Economic Development to offer a Forklift training IET (Integrated Education and Training) to four adult education students in December and we are helping them find employment with these new skills.
- Ms. Gloria Pine is our EAGLE award representative!
- Curtis Ward has been named our Rick Perkins Award representative!!! I believe this is the first time an Adult Education instructor has won this at our school.

4. Institutional Advancement

Dr. Xenia Johns, on behalf of Barbara Jo Cook, reported on the Institutional Advancement area as follows:

- The Southern Crescent Technical College Foundation Finance Committee met on December 6, 2021, and the Resources Committee met on December 13, 2021. At both committee meetings the profits for the 2020 and 2021 Drive "Fore" Education Invitational Golf Tournament were discussed. The gross profit for 2020 was \$58,839.00, and the net profit was \$51,337.34. For 2021, the gross profit was \$64,128.00, and the net profit was \$56,591.10.
- The Foundation awarded 37 students with scholarships for the Spring 2022 Semester in the amount of \$16,615. A total of 31 internal scholarships and 17 external scholarships were awarded for a total of 48 scholarships.
- The Foundation is sponsoring the Holiday Luncheon for faculty and staff today in the Event Center and will be serving lunch along with the Board of Directors to faculty and staff to thank them on behalf of all of our students.

5. Institutional Effectiveness (IE)/Information Technology (IT)/Curriculum Management (CM)

Dr. Chris Daniel reported on the Institutional Effectiveness/Information Technology areas as follows:

- The College's application to be considered as an Aspen top 10 Institution has been submitted.

- Dr. Thomas will announce the QEP Topic today at the Holiday Luncheon.
 - We will receive the remainder of the new computer equipment this month and finish up laptop/computer replacement in January.
 - IT is working with facilities to provide a backup power source to all network closets.
 - The finishing touches are being added to the 2022-2023 Smart Catalog and it will be published in January as scheduled.
 - The College has recently submitted the Civil Engineering Prospectus to SACSCOC for approval.
 - Planning is underway for Degree Works training for Program Coordinators and Advisors.
6. Dr. Xenia Johns reported on the Student Affairs area as follows:
- Fall Enrollment – 5,064; last Fall Term 5,231
 - Fall Credit Hours – 41,963; last Fall Term 43,989
 - Fall Full Time Equivalent – 2,797; last Fall term 2,932
 - Dual Enrollment Fall Term – 867; last Fall Term 1,090
 - Focusing on spring term II enrollment (January 10) – 3,870; last Spring Term 5,179
 - Student Life
 - 100 Building Open House, December 9, 3pm
 - Commencement Exercises December 14, 10 am and 2 pm. There are 210 students scheduled to participate with a mother/daughter and father/son graduating at the same time. Seven dual enrollment students will be graduating with AAS degrees. Ana Giddings completed a three-year German Apprenticeship program through the Griffin Region College and Career Academy. She recently completed the tests and other requirements to be awarded the German Apprenticeship Certificate. She is now a certified advanced technician in the field of production technology. Ms. Giddings is the first GRCCA student, one of seven in the state, and the first African American female in the United States to complete this program. In addition to the German Apprenticeship certification, Giddings received her associate's degree in Precision Manufacturing and Maintenance from the College along with four technical certifications. She has also completed the 1,275 hours needed to earn the Department of Labor Apprenticeship Certificate. Ms. Giddings plans to attend Kennesaw State University to earn a bachelor's degree in Mechanical Engineering. She then plans to return to Griffin to work for Norcom.
 - Financial Aid
 - CARES2 Funding (Student Portion \$1,606,830.00)
 - Job Placement/Graduate Reporting
 - AY2021 In-field job placement rate 90.3%
 - AY2021 Total job placement rate 99.3%
 - AY2020 Graduation Rate 79.3%
7. Executive Vice President
- Dr. Mark Andrews reported on the Economic Development area as follows:
- The Economic Development Division thus far this year has served 52 companies and generated \$180,560 in revenue.
 - The Division partnered with Adult Education with the class offerings of CPR, Forklift, Leadership, and OSHA in December.

- The Division continues to offer “open” industrial systems classes on the Griffin Campus with employees from multiple area companies.
- CDL Prep classes are scheduled on the Flint River Campus and are full through the end of February.
- The next Driver’s Ed class is scheduled to begin January 8th at the Flint River Campus.
- Bonduelle (formerly Ready Pac) will have electrical control classes conducted at the plant in Jackson in January.
- U.S. Cold Storage located in McDonough will have programmable logic controller classes at their plant in January.
- Leadership classes are scheduled in January on the Flint River Campus for Upson Regional Medical Center.
- Leadership classes are also scheduled in January for the City of Griffin.
- The Division is in collaboration with Three Rivers Regional Commission on re-starting the welding program with Spalding Correctional Institute.

I. PRESIDENT’S UPDATE

Dr. Thomas informed the Board members that Commissioner Dozier has appointed Dr. Ryan Foley of Ogeechee Technical College as Interim President beginning January 1, 2022. Dr. Thomas regards him as an up and coming leader and will be having discussions with Dr. Foley prior to his arrival on campus. The selection process for a new president continues with the expectation of interviews in the not too distant future. Dr. Thomas fielded questions about the length of the process stating that each process has varied in timeframe but that she expects representation from both College Boards to serve on the selection committee.

Dr. Thomas relayed that over the last two years, the College has been conducting pay equity reviews. She discovered that some employees were being paid below the poverty level. The College has since worked to remedy the situation while keeping in mind what is best for the College. Efforts have also been made in high demand fields in order to decrease the loss of faculty. Some positions were reviewed and changes made as in the case for the creation of a Financial Aid Compliance Officer. The total change to the bottom line was not drastic. Plans are to maintain a \$2.5 million reserve. Mr. Rainwater stated that many businesses are experiencing similar situations and that competition is greater. Mr. McDaniel asked if other colleges are incurring the same rate of personnel losses. Dr. Thomas assured the Board that this is the case statewide, particularly in Allied Health personnel. Piedmont Henry is working with the College to pilot a program wherein preceptors are provided by the hospital in order to increase the number of students served. If the pilot goes well, the plan is to discuss this program with all hospitals in the service delivery area.

Dr. Thomas discussed the success of the student guarantor program through the Southern Crescent Technical College Foundation and its importance to students and the College. The program allows the College to collect balances from the students over the entire year. This support is critical.

Technical College System of Georgia and College representatives met with Rinnai and Southern Company to discuss resources and advanced manufacturing. There is a need for 100 employees. Plans are to partner to meet these needs. There is an 18-year old making \$80,000 with Rinnai immediately out of high school. More students need to be made aware of these opportunities.

Dr. Thomas encouraged the Board members to stay for the holiday luncheon and feel free to donate toys or books for Moore Elementary and/or Tender Tech.

The College held a groundbreaking ceremony for the Henry County Center for Education and Entrepreneurship last week. Final designs are forthcoming. Dr. Thomas explained that there may be a need for additional funding to complete that project. Entrepreneurship support is what Henry County has requested. The College hopes to support this need.

Dr. Thomas updated the Board on the resignation of Merry Heath. Board vacancies will need to be reviewed and determined by the new president. Dr. Thomas suggested that the Board review the industry sector to determine what representation is needed on the Board. Ms. Hadley-Catter suggested considering a representative from Rinnai. Vacancies include Fayette, Henry, and Upson counties.

Dr. Thomas thanked the Board for their support of her over the last five years and asked that they continue to support the College. Ms. Hadley-Catter presented a thank you card to Dr. Thomas from the Board. She recognized Dr. Thomas as a strong leader and wonderful mentor. The Board expressed appreciation for her hard work and dedication to the College. Dr. Thomas reiterated her appreciation of the support of the Boards.

J. ADJOURN

The next Board of Directors meeting will be held on January 19, 2022 at 7:30 a.m. on the Griffin Campus. Ms. Hadley-Catter thanked the Board members and College for their support. There being no further business, the meeting was adjourned at 11:15 a.m.

Dr. Alvetta Peterman Thomas, Executive Secretary