



BOARD OF DIRECTORS MEETING
Griffin Campus, Presidential Boardroom
September 18, 2019
7:30 a.m.

MINUTES

Present:

David Campbell
Erin Cook
Keith Gettinger

Roger McDaniel
Michael Powell
John Rainwater

Jeff Stribling
Carman Templeton
Stone Workman

Absent:

Kyle Fletcher

Rebecca Hadley-Catter

Merry Heath

Staff Members:

Dr. Alvetta Thomas
Dr. Mark Andrews
Miriam Caslin
Barbara Jo Cook

Dr. Chris Daniel
Dr. Steve Pearce
Dr. Murray Williams
Anna Taylor

Wanda Hammock
Kim Santerre

A. CALL TO ORDER

Michael Powell called the meeting to order at 7:35 a.m.

B. ADDITIONS/CHANGES TO THE AGENDA

There were no additions to the agenda. Dr. Thomas requested in the interest of time to suspend all divisional College reports with the exception of year-end financial statement.

C. APPROVAL OF AGENDA

With a motion by John Rainwater and a second by David Campbell, the Board members unanimously agreed to accept the agenda with the aforementioned changes.

D. APPROVAL OF MINUTES FROM LAST MEETING

Mr. Campbell made a motion to approve the minutes of the June 19, 2019, meeting as presented in the Board materials, Mr. Rainwater seconded, and the motion was unanimously approved.

E. OLD BUSINESS

No old business.

F. EXECUTIVE SESSION

Upon motion by Stone Workman, and second by Jeff Stribling, the Board voted unanimously to go into Executive Session to discuss personnel at 7:45 a.m.

Following the discussion of personnel, a motion was made by Mr. Workman and seconded by Roger McDaniel to reconvene into regular session. The motion was unanimously approved by the Board.

G. NEW BUSINESS

1. Nominating Committee Update

Roger McDaniel reminded Board members of the vacancies on the Board to represent Henry and Spalding counties. Dr. Thomas mentioned that William Strickland may submit a name for consideration. Board members should submit names of anyone that they feel would be a good candidate.

After discussions with Sharon Ponder, Chair of the Henry County Chamber of Commerce Board of Directors, Dr. Thomas recommends that the Board consider increasing the representation from Henry County on the Board from two to three in the near future. This would increase the total Board composition to 15.

2. Naming Opportunity

Barbara Jo Cook explained the policy for naming opportunities. In accordance with the policy, consideration for a naming opportunity had been presented to the Southern Crescent Technical College Foundation Executive Committee and was approved. It will be presented to the full Foundation Board for approval tomorrow. Ms. Cook requested that the Board of Directors give consideration to naming the hallway on the second floor of Building B at the Henry County Center as the Piedmont Henry Healthcare Wing. Piedmont Henry has committed to a donation of \$100,000. This partnership extends beyond this donation as Piedmont Henry provides assistance with the clinical program and lab availability. Mr. Campbell made a motion to approve the naming opportunity as presented, Mr. Stribling seconded, and the motion was unanimously approved. An unveiling of the naming of the wing is planned during the Tech Connect charcuterie event scheduled for October 24 from 5:30-7:30 p.m.

3. Approval of Programs

General Studies (AB73) Associate of Science

Basic Dental Assisting (BDA1)

Advanced Dental Assisting (AD21)

Dr. Pearce presented the slate of programs for the Board members consideration. The Associate of Science General Studies program has been designed as a transfer program from courses that are already taught at the College. Gordon State College has already agreed to an articulation agreement for the program.

The two Dental Assisting Technical Certificates of Credit are designed to provide exit points for the diploma that are not currently in place. Mr. Rainwater made a motion to approve the programs as presented, Mr. McDaniel seconded, and the programs were unanimously approved.

H. COLLEGE REPORTS

Administrative Services

Miriam Caslin reported on the Administrative Services area as follows:

- Administrative Services has provided the financial statement ending August 31, 2019 representing 16% of the annual operating period. The final budget is \$30,186,216.88 at the end of this reporting period. The current year revenue (\$4,606,342.56) less receivables (\$49,456.41) provides an adjusted revenue amount of \$4,556,886.15. Revenue compared to budget is at 15.26% (last year was 14.83% so the College is faring better this year). Total expenses with 87.71% from personnel costs equal \$4,526,506.76. The total expenditures compared to budget is at 15% (last year was 15.33% so the College is operating slightly better). Excess funds available is at \$30,379.39. Last year, Ms. Caslin stated that the financial report reflected a deficit of \$161,237.38 at this point. Unrestricted prior year reserve less prior year receivables is \$76,029.72. Total funds available for this reporting period is \$106,409.11. The College is in good standing to meet obligations.
- Mr. Campbell inquired about the percentage of write off. Ms. Caslin stated that last year that ~2% was written off. Mr. Rainwater stated his appreciation for the comparative data provided and Ms. Caslin stated that comparative data will be provided at future meetings.

I. PRESIDENT'S UPDATE

Dr. Thomas requested that Mr. Stribling join her at the front of the room for a presentation. Mr. Stribling was presented with the Alumni of the Year award. The award was crafted by the College's Welding department. He accepted the award and noted the importance of the College to the communities in its service delivery area. He read a report that stated ~95% of manufacturing jobs should be filled by technical college graduates. Mr. Stribling thanked Dr. Thomas and the College for this recognition.

Dr. Thomas provided a handout that was disseminated at the Thomaston-Upson County Kiwanis Club meeting yesterday. The handout showed the growth that has occurred for the Flint River Campus and Dr. Thomas stated that work will continue towards growing the student population as well as the program offerings. Efforts include new digital advertising as well as a texting initiative from the Student Affairs Division to reach those that have not completed the application process. Enrollment for the fall is 5,256.

Dr. Thomas provided a presentation given to faculty and staff at a recent college-wide meeting. This information was provided to give comparison data to the Board along with the target goals for FY2020.

Dr. Thomas thanked the Board of Directors for their support and requested their continued support out in the community. Dr. Thomas stated that she wanted to publicly thank the Senior Leadership Team for all their efforts to reach and exceed the College's goals.

J. ADJOURN

There being no further business, the meeting was adjourned at 9:00 a.m.

Dr. Alvetta Peterman Thomas, Executive Secretary